



IRISH
UNIVERSITIES
ATHLETICS
ASSOCIATION

CONSTITUTION, RULES AND BYE-LAWS

13th October 2012

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IRISH UNIVERSITIES ATHLETICS ASSOCIATION
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CONSTITUTION, RULES AND BYE-LAWS

Part I

1. The name of the association shall be:-

THE IRISH UNIVERSITIES ATHLETICS ASSOCIATION

- 1.1 The word ‘Association’ subsequently used in this document shall refer to The Irish Universities Athletics Association.
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2. AFFILIATION

- 2.1 The Irish Universities Athletics Association is affiliated to the Athletics Association of Ireland and is bound by the responsibilities conferred by affiliation to the Athletics Association of Ireland.
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3. OBJECTIVES OF THE ASSOCIATION

- 3.1 To promote and develop Irish Universities Athletics at National and International level.
 - 3.2 To promote the holding of Irish University Cross-Country, Track and Field and Road Racing Championships. The Universities Committee of the Athletics Association of Ireland has the authority to act in the best interests of the Association, if it sees fit, in relation to the organisation of such Championships.
 - 3.3 To consider and discuss all questions affecting the interests of the Association and to take such action in regard to the protection, encouragement and promotion of such interests as deemed necessary or desirable.
 - 3.4 To do all and such other fit and proper acts and things as are incidental to, or conducive to the attainment of all of the above objectives, or any one of them.
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4. MEMBERSHIP

- 4.1 The Members shall be the duly proposed and elected Athletics Clubs of the universities, colleges, and institutes of the Irish Third Level Educational Sector as listed at Appendix I from time to time.
 - 4.2 The Membership List at Appendix I may have Members added to or deleted from at the Annual General Meeting.
 - 4.2.1 The addition, deletion or suspension of a Membership shall require a majority of two-thirds (2/3) of the delegates present and voting at such an Annual General Meeting.
 - 4.3 Acceptance of Membership of the Association implies acceptance of the Constitution, Rules of Championships, Rules of Competition, Rules and Bye-Laws which may be passed by the Association from time to time.
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5. MEETINGS

- 5.1 Notice of meeting of at least fourteen (14) days shall be given to the Members of the Association before a General Meeting can take place.
- 5.2 The Association shall hold an Annual General Meeting and at least two General Meetings per year.
- 5.2.1 The Annual General Meeting shall be held in Dublin during the months of October or November.
- 5.2.2 The General Meetings may be held in conjunction with the Association's Championships, the venue for which shall be provided by the host Member.
- 5.2.3 The Association may hold Extraordinary General Meetings at such times and places as the Universities Committee of the Athletics Association of Ireland in consultation with the Members may decide.
- 5.3 The Annual General Meeting shall elect the Universities Committee of the Athletics Association of Ireland.
The Universities Committee of the Athletics Association of Ireland shall consist of ten (10) voting members, elected at the Annual General Meeting of the Association – A Chair and nine (9) Officers.
- 5.3.1 The Officers of the association shall be elected to the following positions:
Assistant Chair
Secretary
Finance
Competition
Development
Public Relations
The remaining positions will be filled by General Officers.
- 5.3.2 In the event that any specified position(s) remain unfilled then the number of General officers to be elected shall be increased such that the total no of Officers equals nine (9) excluding the Chair.
- 5.4 The Chair shall preside at all meetings of the Association.
The Chair may delegate this function at their discretion.
The Chair shall play the principal role in the development of the Association on all matters and shall represent the Association on the Athletics Association of Ireland Board. Should the Chair be unable to attend the Athletics Association of Ireland Board meeting the Universities Committee of the Athletics Association of Ireland shall nominate a substitute from within the Universities Committee of the Athletics Association of Ireland.
- 5.5 The Chair shall be elected initially for a term of two years, and may serve for a maximum of two terms.

All other positions of the Universities Committee of the Athletics Association of Ireland may be contested at the Annual General Meeting.

Should the Chair be unable to fulfil their duties, the Universities Committee of the Athletics Association of Ireland shall have the power to appoint from within the Universities Committee an interim Chair until the next Annual General Meeting.

- 5.5.1 The role of the Universities Committee of the Athletics Association of Ireland is to prepare individual operating plans and budgets, and to be accountable for the delivery of key goals and objectives.
- 5.5.2 The Athletics Association of Ireland President shall be an Ex-Officio member of the Universities Committee of the Athletics Association of Ireland.
- 5.5.3 Employees of the Athletics Association of Ireland may not be a voting member of the Universities Committee of the Athletics Association of Ireland
- 5.6 Changes to this Constitution (Part I) and to the Rules of the Association's Championships (Part II) shall be a reserved function of an Annual General Meeting.
 - 5.6.1 All motions concerning amendments to the Association's Constitution (Part I) and Rules of the Association's Championships (Part II) must be submitted to the Association fourteen (14) days prior to the Annual General Meeting of the Association. Motions may only come from Members of the Association, as defined in Section 4.1, or from the Universities Committee of the Athletics Association of Ireland.
 - 5.6.2 All motions must be made available and known to the Membership of the Association, by the Universities Committee of the Athletics Association of Ireland, at least seven (7) days prior to the Annual General Meeting.
 - 5.6.3 Changes to this Constitution (Part I) can only be enacted at the end of the first year in office of a newly elected Chair of the Universities Committee of the Athletics Association of Ireland.
 - 5.6.4 To enact any change to this Constitution (Part I) shall require a two thirds (2/3) majority of the delegates present and voting at an Annual General Meeting.
 - 5.6.5 To enact changes to the Rules of the Association's championships (Part II) shall require a simple majority of the delegates present and voting at an Annual General Meeting. However, once enacted such change to rules cannot be revised again until a period of three years has elapsed.
- 5.7 The Association shall be empowered to adopt such rules and Bye-Laws as are considered necessary for its general administration. A simple majority of the delegates present and voting at the Annual General Meeting shall be sufficient to carry motions of this nature.

- 5.8 For all meetings a recording secretary must be present otherwise the meeting cannot proceed.
- 5.9 The Members hosting the Association's Championships shall submit to the Association a full report on the running of such championships for discussion at the following Annual General Meeting.
- 5.10 The Universities Committee of the Athletics Association of Ireland shall have power to appoint Sub-committees consisting of one or more persons to deal with any special matters that may arise from time to time.
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6. VOTING

- 6.1 Elected members of the Universities Committee of the Athletics Association of Ireland shall each have a vote at all meetings of the Association.
- 6.2 Each Member shall be entitled to have voting delegates, as per the following table, at all General Meetings of the Association based on the number of eligible and registered students at the Member's university/college/institute.

Number of eligible and registered students	Number of voting delegates	Level
Up to 2 500	1	1
2 501 to 6 000	2	2
6001 to 10 000	3	3
Over 10 000	4	4

- 6.2.1 A registered student shall be defined as:
- (i) An undergraduate who is pursuing a course of study that is equivalent to 60 ECTS per annum or leads to an award ranked at a minimum of Level 6 on the NQAI Framework (National Qualification Authority of Ireland) at a Member university/college/institute.
 - (ii) One who is pursuing a recognised postgraduate course of study at a Member university/college/institute. Part-time postgraduate students must be studying for at least fifty percent (50%) of the time an equivalent full-time student would be studying.
- 6.3 In the event of a tie in any vote the presiding Chair shall have a casting vote.
- 6.4 Voting at all meetings of the Association shall be by a show of hands. However, if any one delegate shall require it, before or during a meeting, then voting shall be by secret ballot.
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7. SUBSCRIPTIONS AND LEVIES

- 7.1 Each Member of the Association shall pay an Affiliation Subscription to the Association to assist in the financial running and the organising of the Association's Championships.
- 7.1.1 The amount of this subscription shall be set annually by the Annual General Meeting and shall be based on the number of eligible and registered students at the Member's university/college/institute as defined at Section 6.2.1.
- 7.2 All Members shall pay their subscription to the Association before January 20th of any particular Academic Year.
Failure to do so, without an acceptable explanation, shall render the Member suspended from all the Association's activities until all outstanding fees have been paid.
- 7.2.1 Any Member whose membership fee has lapsed for one (1) year and up to and including three (3) years, shall be immediately reinstated to full Membership upon paying to the Association in full, the current years subscription and an additional fee equivalent to one year's subscription at the current rate. A Member can appeal to the Annual General Meeting for alleviation of penalties.
- 7.2.2 Any Member whose membership fee has lapsed for four or more years may be reinstated to full membership subject to the approval of a majority of delegates present and voting at a General Meeting and the payment to the Association, in full, of the current year's subscription.
- 7.3 A subscription and/or levy may be imposed on the Membership, for an approved purpose, at a General Meeting, by a two thirds, (2/3), majority of the delegates present and voting at the meeting.
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Part II

8. THE ASSOCIATION'S CHAMPIONSHIPS

- 8.1 The Rules of Competition of the Association Championships shall be those stated in the current Handbook of the International Association of Athletics Federations.
- 8.1.1 Deviations from the IAAF Rules of Competition shall normally be passed by a simple majority at a General Meeting of the Association. The Universities Committee of the Athletics Association of Ireland shall have the authority to deviate from the IAAF Rules of Competition if the occasion demands.
- 8.2 Those entitled to compete in Association Championships shall be:-
- (i) Entered by the Member to which they are attached.
- and (ii) Be a registered student as defined at Section 6.2.1.
- or (iii) Be a student who may be repeating an examination as allowed under the regulations of their respective university/college/institute.
- or (iv) Be a person who has completed a course of study as described in Section 7.2 (ii) in the academic year immediately prior to a particular Championship.
- or (v) Be a registered full-time student of a foreign university/college/institute pursuing a course of study in part-fulfilment of their qualification at a Member university/college/institute.
- 8.3 An athlete entering any of the Association's Championships under category 8.2 (iv), shall:-
- (i) Only declare for one Member university/college/institute during a particular Academic year.
 - (ii) Provide on request, proof of registration for the academic year immediately prior to a particular Championship.
- 8.4 In as far as is practical the Association Championships shall be rotated to venues provided by each of the Members listed at Appendix I.
- 8.5 The dates for the Association Championships shall be set by the Universities Committee of the Athletics Association of Ireland, in consultation with the membership, and shall only be altered by a decision of the Universities Committee of the Athletics Association of Ireland. At least eight (8) weeks notification must be given of any such alteration.

- 8.6 The agreed closing date for entries for all the Association’s championships shall be final.
- 8.6.1 The closing date for entries for Association Championships cannot be greater than three days, without advance approval by the Universities Committee of the Athletics Association of Ireland of the Association. In all cases the closing time is 22.00hrs on the closing date.
- 8.7 Entries for all the Association’s championships may be accompanied by a list of Substitute Athletes, who are not assigned to specific events/teams. These Substitute Athletes must be eligible under Section 8.2. Unless stated otherwise these Substitute Athletes cannot compete in the championships unless substituted for athletes already assigned to an event/team, within that championship.
- 8.7.1 Athletes entered as competitors in events may also be used as substitutes for athletes already assigned to an event/team, within that championship.
- 8.8 All entries for Association Championships must be accompanied by the student's college registration number and the student must be able to produce, on request, a registration card detailing this number and the type of course of study that they are pursuing.
- 8.9 Failure to comply with matters relating to entry, registration and substitution for events within the Association’s Championships may result in athletes not being allowed to participate in the Association’s Championship and/or further sanctions to be decided by a General Meeting of the Association.
- 8.10 The Universities Committee of the Athletics Association of Ireland shall have discretion when implementing deviations from these by-laws in matters relating to entry, registration and substitution for events within the Association’s Championships.
- 8.11 A championship committee shall be appointed by the Universities Committee of the Athletics Association of Ireland to adjudicate on matters arising during a championship.
- 8.12 All Members participating in an Association Championship must provide event assistants, as per the following table, if requested to do so by the Universities Committee of the Athletics Association of Ireland the host Member.

Number of eligible and registered Students	Number of event assistants	Level
Up to 2 500	Up to 1	1
2 501 to 6 000	1	2
6001 to 10 000	2	3
Over 10 000	3	4

- 8.13 Medals for the Association's Championships shall conform to the design on the Association's Inter-Varsity die and shall be engraved to show: the venue, the year, the event and gender.
- 8.14 The Association's Perpetual Trophies remain the property of the Association at all times.
- 8.14.1 A Member winning Perpetual Trophies at the Association's Championships:
(i) Automatically accept full responsibility for the safe keeping of the Trophy upon receiving it.
(ii) Can retain the Trophy until the next years championship.
(iii) Are responsible for the appropriate engraving of the Trophy.
- 8.15 All materials pertaining to Association Championships, whether in written or electronic form, are and remain the property of the Association. All of these materials shall be forwarded within one week to the Universities Committee of the Athletics Association of Ireland by the host Member from which the Official Report of the Championship shall be prepared.
- 8.16 Persons attending an Association Championship automatically grant full permission to the Universities Committee of the Athletics Association of Ireland to use any images of them from the championships for any legitimate purpose, provided that the Universities Committee of the Athletics Association of Ireland has ownership of the images.
- 8.17.1 Guesting applications must be received by the Universities Committee of the Athletics Association of Ireland at least seven days (168 hours) prior to the closing time and date for Members. No applications will be accepted in any format after this date and time.
- 8.17.2 Guest competitors:
(i) Can not score points when participating in an Association Championship.
(ii) Can not win Association Championship medals when participating in an Association Championship.
(iii) Will be assigned a position that in no way interferes with the outcome of an Association championship.
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9. ROAD RELAY CHAMPIONSHIPS

- 9.1 The Association shall hold Road Relay Championships every year.
- 9.2 In the men’s Road Relay Championship a team shall consist of five (5) athletes, of which two (2) may be entered under the terms of Section 8.2 (iv). An additional five (5) athletes may be entered under the terms of Section 8.7.
In the women’s Road Relay Championship a team shall consist of four (4) athletes, of which two (2) may be entered under the terms of Section 7.2 (iv). An additional four (4) athletes may be entered under the terms of Section 8.7.
- 9.2.1 A university/college/institute may enter more than one team in these championships.
- 9.3 The approximate distances for the Road Relay Championship shall be:

MEN		WOMEN	
LEG	DISTANCE	LEG	DISTANCE
1 st	1500m	1 st	1500m
2 nd	3000m	2 nd	3000m
3 rd	4500m	3 rd	3000m
4 th	3000m	4 th	1500m
5 th	1500m	-	-

- 9.4 The trophy for the men’s Road Relay Championship is “The Ulster Bank Cup” and that for the women’s Championship is “The Maynooth College Perpetual Cup”.
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10. INDOOR TRACK AND FIELD CHAMPIONSHIPS

- 10.1 The Association shall hold an Indoor Track and Field Championship each year.
- 10.2 Each Member shall be allowed to enter up to two (2) athletes and one (1) further athlete under the terms of section 8.2 (iv), for each individual event on the programme. Not more than two (2) athletes entered under the terms of section 8.2 (iv), may be included in any one Relay team in the Indoor Track and Field Championships. An additional ten (10) male and ten (10) female athletes may be entered under the terms of Section 8.7.
- 10.3 The scoring for the Indoor Track and Field Championships shall be as at Section 11.4.
For scoring purposes in the Indoor Track and Field Championships the two highest placed athletes of a Member team in any event shall be the scoring athletes.
- 10.4 The scoring events in the Indoor Track and Field Championships shall be as follows:

MEN		WOMEN	
TRACK	FIELD	TRACK	FIELD
60m	Long Jump	60m	Long Jump
60m Hurdles	Triple Jump	60m Hurdles	Triple Jump
200m	High Jump	200m	High Jump
400m	Pole Vault	400m	Pole Vault
800m	Shot Putt	800m	Shot Putt
1500m	35lb (16kg)	1500m	20lb (9.08kg)
2000m Walk	Without-follow	1500m Walk	Without-follow
3000m	Combined	3000m	Combined
4 × 200m Relay	Events	4 × 200m Relay	Events

- 10.5 The scoring events for the Indoor Combined Events for men shall consist of: (i) 60m Hurdles, (ii) Putting the Shot, (iii) High Jump, (iv) Long Jump and (v) 1000m and for women (i) 60m Hurdles, (ii) Putting the Shot, (iii) High Jump, (iv) Long Jump and (v) 800m. The Scoring Tables shall be the current Tables of the IAAF Combined Events Competitions.
- 10.6 The trophy for the Member’s team with the highest number of points in the men's Indoor Track and Field Championship is “The John Pius Boland Cup”.
The trophy for the Member’s team with the highest number of points in the women's Indoor Track and Field Championship is “The Maeve Kyle Cup”.

- 10.7 The Association will host a tiered structure within the existing championships that will be structured as per a set of criteria/guidelines published by the Universities Committee of the Athletics Association of Ireland from time to time.
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11. CROSS-COUNTRY CHAMPIONSHIPS

- 11.1 The Association shall hold a Cross-Country Championship every year.
- 11.2 The length of the courses over which the men’s and women’s Cross-Country Championships are to be run shall be between 8,000m – 10,000m and approximately 5,000m respectively. The course shall be bona fide cross-country.
- 11.3 Each competing Member shall be allowed in the case of the men’s Cross-Country Championship to enter a team of up to sixteen (16) athletes of whom up to four (4) athletes may be entered under the terms of Section 8.2 (iv) and an additional ten (10) under the terms of Section 8.7. Athletes entered under the terms of Section 8.7, who have not been used as substitutes, may compete as non-placing athletes.
The first six (6) athletes of a men’s Member’s team across the finishing line shall be the scoring athletes.
- 11.4 Each competing Member shall be allowed in the case of the women’s Cross-Country Championship to enter a team of up to fourteen (14) athletes of whom up to four (4) athletes may be entered under the terms of Section 8.2 (iv) and an additional ten (10) under the terms of Section 8.7. Athletes entered under the terms of Section 8.7, who have not been used as substitutes, may compete as non-placing athletes.
The first four (4) athletes of a women’s Member's team across the finishing line shall be the scoring athletes.
- 11.5 The combined score of a Member's men’s and women’s team shall be the score of the first four (4) women across the finishing line plus 4/6 of the score of the first six (6) men across the finishing line multiplied by the total number of women finishing their race divided by the total number of men finishing their race.

Combined Team Score:-

$$\text{Score of the first four women} + \left[\left(\frac{4}{6} \right) \times (\text{Score of the first six men}) \times \left(\frac{\text{Total number of women finishing}}{\text{Total number of men finishing}} \right) \right]$$

- 11.6 The trophy for the winning men’s Member’s team in the Association’s Cross-Country Championship is “The Green Fox” and that for winning women’s Member’s team is “The Cheetahs”, Smyth Trinity 400 Perpetual Trophy”.
The trophy for the winning Member’s combined men’s and women’s team is the “The Badger”.
- 11.7 The Association will host a novice category within the existing championships that will be structured as per a set of criteria/guidelines published by the Universities Committee of the Athletics Association of Ireland from time to time.
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12. TRACK AND FIELD CHAMPIONSHIPS

- 12.1 The Association shall hold a Track and Field Championship every year.
- 12.2 Each Member shall be allowed to enter up to two (2) athletes and up to two (2) further athletes under the terms of section 8.2 (iv), for each individual event on the programme except in the Combined Events where each Member shall be allowed to enter up to four (4) athletes, of which up to two (2) athletes may be entered under the terms of section 8.2 (iv). Not more than two (2) athletes entered under the terms of section 8.2 (iv), may be included in any one Relay team in the Track and Field Championships. An additional twelve (12) male and twelve (12) female athletes may be entered under the terms of Section 7.7.
- 12.3 The scoring events in the Track and Field Championships shall be as follows:

MEN		WOMEN	
TRACK	FIELD	TRACK	FIELD
100m	Long Jump	100m	Long Jump
110m Hurdles	Triple Jump	100m Hurdles	Triple Jump
200m	High Jump	200m	High Jump
400m	Pole Vault	400m	Pole Vault
400m Hurdles	Shot Putt	400m Hurdles	Shot Putt
800m	Discus Throw	800m	Discus Throw
1500m	Hammer Throw	1500m	Hammer Throw
3000m Walk	Javelin	1500m Walk	Javelin
3000m S Chase	35lb (16kg)	3000m S Chase	20lb (9.08kg)
5000m	Without-follow	3000m	Without-follow
10000m	Combined Events	5000m	Combined Events
4 × 100m Relay		4 × 100m Relay	
4 × 400m Relay		4 × 400m Relay	

- 12.4 For scoring purposes in the Track and Field Championships the two highest placed athletes of a Member team in any event shall be the scoring athletes.

The scoring in each competition shall be:

Place	Individual Points	Relay Points
1 st	7	10
2 nd	5	8
3 rd	4	6
4 th	3	4
5 th	2	2
6 th	1	1

- 12.5 The scoring events for the Combined Events for men shall consist of: (i) 110m Hurdles, (ii) Putting the Shot, (iii) High Jump, (iv) Long Jump and (v) 1500m and for women (i) 100m Hurdles, (ii) Putting the Shot, (iii) High Jump, (iv) Long Jump and (v) 800m. The Scoring Tables shall be the current Tables of the IAAF Combined Events Competitions.
- 12.6 The trophy for the Member’s team with the highest number of points in the men’s Track and Field Championship is “The O’Sullivan Cup”.
The trophy for the Member’s team with the highest number of points in the women’s Track and Field Championship is “The Martin Trophy”.
The trophy for Member’s combined male and female team with the highest number of points is “The Hillery - University of Limerick Cup”.
- 12.7 The Association will host a tiered structure within the existing championships that will be structured as per a set of criteria/guidelines published by the Universities Committee of the Athletics Association of Ireland from time to time.
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13. PENTATHLON CHAMPIONSHIPS

- 13.1 The Association shall hold a Team Pentathlon Championship every year as part of the Outdoor Track and Field Championships.
- 13.2 Each Member team for the Pentathlon Championship shall consist of at least three athletes and shall have at least one male and one female athlete. A team may consist of up to eight athletes, four male and four female of which two of the male and two of the female athletes may be entered under the terms of section 8.2 (iv). Two (2) males and two (2) females may be substituted under the terms of Section 8.7.
- 13.3 The scoring events for the Outdoor Pentathlon Championship for men shall consist of: (i) 110m Hurdles, (ii) Putting the Shot, (iii) High Jump, (iv) Long Jump and (v) 1500m and for women (i) 100m Hurdles, (ii) Putting the Shot, (iii) High Jump, (iv) Long Jump and (v) 800m. The Scoring Tables in these championships shall be the current Tables of the IAAF Pentathlon Competitions.
- 13.4 The competition shall be judged on the sum of the scores of the highest male and female athlete of a Member's team, together with either the next highest male or female score of the same team.
The team with the highest score for its three athletes shall be the winning team.
- 13.5 The trophy for the Member's team with the highest number of points is "The Adidas Cup".
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Appendix I

Membership of the Irish Universities Athletics Association shall be the Athletics Clubs of the following universities/colleges/institutes:

Members

1. Athlone Institute of Technology
2. Cork Institute of Technology
3. Dublin City University
4. Dublin Institute of Technology
5. Dun Laoghaire Institute of Art, Design & Technology *
6. Dundalk Institute of Technology
7. Galway-Mayo Institute of Technology
8. Garda College*
9. Griffith College*
10. Institute of Chartered Accounts in Ireland
11. Institute of Technology Blanchardstown
12. Institute of Technology Carlow
13. Institute of Technology Sligo
14. Institute of Technology Tallaght
15. Institute of Technology Tralee
16. Letterkenny Institute of Technology
17. Limerick Institute of Technology*
18. Marino Institute of Education*
19. National College of Art and Design*
20. NUI Galway
21. NUI Maynooth
22. Portobello College*
23. The Cadet College*
24. The Incorporated Law Society of Ireland
25. The National College of Ireland*
26. The Queen's University of Belfast
27. The Royal College of Surgeons in Ireland
28. The University of Dublin, Trinity College
29. The University of Ulster
30. University College Cork, NUI Cork
31. University College Dublin, NUI Dublin
32. University of Limerick
33. Waterford Institute of Technology

* Currently ineligible under Section 7.2 and its subsections.